

HERITAGE AT BUCKINGHAM AT AVON

c/o REI Property Management

OPEN BOARD MEETING

October 26, 2020

Teleconference

ATTENDEES:

Board: Dana Misorski – President, Suresh Hanumanta-Secretary, Vijaya Kollu-Treasurer

Residents in attendance: 16 Fenwick, 6 Churchill Place, 50 Buckingham Rd., 12 Camden Way, 12 Churchill,

REI: J. Kent Humphrey & Crystal Koplak

MEETING CONVENED AT 7:15 PM

PROOF OF NOTICE:

Proof of Notice was unanimously approved motioned by D. Misorski seconded by S. Hanumanta

MINUTES:

D. Misorski motioned for the minutes of September 28, 2020, to be approved with a minor change motion was seconded by V. Kollu all approved.

Original:

“Board unanimously agreed, after full review of pictures and documentation no reimbursements for repair/replacement is to be given to these owners be either the association or the contractor.”

Revision:

Board unanimously agreed, after full review of pictures and documentation no reimbursements for repair/replacement is to be given to these owners.

REVIEW FINANCIAL REPORT:

J. Kent Humphrey reviewed the September 2020 financials.

Income YTD	\$131,179
Expense YTD	\$114,366
Operating Cash	\$ 44,671
Reserves	\$483,429

CORRESPONDENCE

Non discussed.

OLD AND NEW BUSINESS

CLUBHOUSE –

- Items to be considered for 2021 Budget:
 - Flooring for the fitness room.
 - Painting of the fitness room.
 - Purchase and install new blinds.
 - Replace exterior deteriorated wood trim with pvc.

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TREE REMOVAL -

- The Board approved Browns Tree Service proposals for cutting and removing the perimeter parts of a fallen tree next to the clubhouse and leaving the trunk in the woods for \$1,300.00. \$2,800.00 expenditure to remove several dead cul-da-sac trees and clean-up the trail located off Camden Way.

RETENTION POND –

- Planning for 2021 retention pond cleaning, obtain proposal from Brown Tree Service and Innovative, James Doyle.
- Pond adjacent to Buckingham Road plan 2021 to replace protective fencing around pond.

WEBSITE -

- D. Misorski and C. Koplak met with Cara Weigold regarding updating the associations web site that is no longer supported by the developer. I was noted several other developers were contacted though did not respond. Board reviewed the development proposal, \$4,500. They will continue to work with C. Weigold to refine the site specifics.

GOVERNING DOCUMENTS –

- The Board unanimously approved the final draft of the governing documents at the last meeting yet felt one additional review was necessary. The Board requested two volunteers from the community to assist in this review. J. Blaha offered his assistance.

ASPHALT –

- Walking Trail between Goodwin and Arlington is deteriorating. A proposal submitted by DM Hock Enterprises for \$15,200 was reviewed. This proposal includes the removal of the current asphalt, and base, preparing a six-inch sub-base and paving 2 ½ inches (after compaction). No action taken until a second bid is reviewed.

PENDING ITEMS

- Street Signage – Status
- 22 Buckingham Road – Landscaping upkeep.

ADJOURNMENT:

The meeting adjourned at 8:24 PM motioned by Dana VJ Suresh and seconded by Dana VJ Suresh

MINUTES PREPARED BY REI PROPERTY MANAGEMENT.