



Heritage at Buckingham in Avon

c/o REI Property Management, Inc

BUCKINGHAM CLUB RENTAL FORM

Section I: To be completed by Renter (Unit Owner)

Please read the Buckingham Club Rental Policy. Complete this section and return no later than **two (2) weeks prior** to the rental date. Enclose two (2) checks, one for the Security Deposit and the other for the Rental Fee. The cleaning Fee is optional. However, if the facility is not satisfactorily cleaned, a Cleaning Fee will be applied to the Unit Owner's Account.

Renter's (Unit Owner) Name: _____

Contact Number(s): Home/Cell: _____ Work: _____

Unit Owner's Address: _____

Rental Date: _____ Hours of Event: From _____ To _____

The Clubhouse is closed, alarmed and monitored between the hours of 12 Midnight and 4:30 AM.

Rental Purpose: _____

Maximum Attendance Expected: Adults _____ Children _____

I hereby assume full responsibility for rental and attest that the information provided above is accurate. I have read the Buckingham Club's Rental Policy and accept all of its conditions.

Unit Owner's Signature

Date

Section II: To be completed by the Managing Agent

All checks are to be made payable to: **THE HERITAGE AT BUCKINGHAM**

Send To: **REI Property & Asset Management 839 Main Street, Torrington, CT 06790**

Fees	Date Received	Check No.	Date Returned
Rental: \$150.00			N/A
Deposit: \$250.00			
Cleaning: \$100.00			N/A

Section III: Cleaning Inspection

Inspection Date: _____ Time: _____

Condition: _____

Comments: _____

Inspector's Name: _____