

HERITAGE AT BUCKINGHAM AT AVON

c/o REI Property Management

OPEN BOARD MEETING

September 16, 2019

Heritage Clubhouse

ATTENDEES:

Board: Dana Misorski – President,

Absent from the meeting: Vijaya Kollu-Treasurer, Suresh Hanumanta-Secretary

Other Attendees: 9 Fenwick, 15 Fenwick

REI: J. Kent Humphrey

Meeting convened at 7:12 pm

PROOF OF NOTICE:

D. Misorski approved the proof of Notice.

MINUTES:

D. Misorski approved the minutes from the June 17, 2019 meeting.

REVIEW FINANCIAL REPORT:

J. Kent Humphrey reviewed the August 2019 financials.

Income YTD	\$127,883
Expense YTD	\$ 84,618
Operating Cash	\$ 48,819
Reserves	\$447,018

CORRESPONDENCE

PRESTIGE PROFESSIONALS – noted may ash trees have succumbed to the Emerald Ash Borer suggesting a tree expert be consulted.

Action: Request Prestige point out the trees that are affected.

9 FENWICK – email was reviewed regarding pet etiquette i.e.: excessive barking, broken leash rules and dog excrement left in yards.

Action: It was agreed the next newsletter is to include a portion on dog etiquette and posting rules in the clubhouse. The second house on the right should be sited for excessive barking and neighbors were advised to contact the Avon dog warden.

OLD AND NEW BUSINESS

MAILBOX REQUIREMENTS -

Federal mailbox standards were presented and discussed.

Action: Advise owners of the regulations and it is their responsibility.

A request was made regarding “Box Protectors”

Action: Those present, including homeowners, agree these are not appropriate for the Buckingham Community.

GOVERNING DOCUMENTS –

- One final review to be sent to the board prior to it going to print prior to distribution to unit owner at the annual meeting.

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ASPHALT –

- Walking Trail
 - Goodwin to Arlington- one proposal and pictures were reviewed It was suggested to have a second proposal.
Action: Request Moran Paving to submit bid.
 - Fordham Way Sink Hole – Pictures were review along with on proposal.
 - Action: Request Moran Paving to submit bid.
- Community should be advised of all work being completed in the community.

LANDSCAPING AND SNOW REMOVAL PROPOSALS

- One bid was submitted and reviewed for both services.
Action: Research a second bid it was suggested contacting Winterberry Gardens for another quote. Additions to specifications: 1). New Road Entrances need to be improved. 2) Clubhouse lawn and maintenance are to be the standard for the community.

DETENTION POND EROSION

- Erosion of the trail at the Buckingham detention pond for \$1,807.90 was approved. This is a life safety issue.

SPRING WALK THROUGH –

- A fall walkthrough is requested to assure all spring items have been addressed.

STREET SIGNAGE –

- Confirming the email approval of “Classic Signage” as the choice of street signage in the community. Final installation specifications, break a way bases, delivery schedule are to be finalized by the end of October.

CLUBHOUSE –

- Approved Items pending completion:
 - Replace broken shutters
 - Gutter cleaning
 - Power washing of clubhouse
 - Repair fire extinguisher holder in great room.
- Budget for two treadmills for 2020.
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ADJOURNMENT:

The meeting adjourned at 9:00 PM

MINUTES PREPARED BY REI PROPERTY MANAGEMENT.