

HERITAGE AT BUCKINGHAM AT AVON

c/o REI Property Management

OPEN BOARD MEETING

March 18, 2019

Heritage Clubhouse

ATTENDEES:

Board: Dana Misorski – President, Vijaya Kollu-Treasurer, Suresh Hanumanta-Secretary

REI: J. Kent Humphrey

Meeting convened at 7:20 pm

PROOF OF NOTICE:

V. Kollu motioned and seconded by D. Misorski to approve the proof of notice. The motion was unanimously approved.

MINUTES:

D. Misorski motioned and seconded by V. Kollu to approve the September 24, 2018 minutes submitted by REI. The motion was unanimously approved.

REVIEW FINANCIAL REPORT:

J. Kent Humphrey reviewed the January 2019 financials.

Income YTD	\$29,672
Expense YTD	\$ 508 includes accruals carried over from 2018
Operating Cash	\$ 33,506
Reserves	\$431,501

VARIANCE REQUEST

The Board unanimously approve the request by 3 Arlington Drive to add steps and a concrete riser to their rear deck. Motion was presented by D. Misorski and seconded by S. Hanumanta.

The Board reviewed the request by Unit 7 Camden Way to regrade the cul-de-sac to curtail drainage from the street and the neighbor's irrigation runoff from entering their driveway. This situation was reviewed and declined by the 2018 board. To alter the towns approved development plans by adding a catch basin and drainage to this area is estimated at \$12,550. The Board unanimously tabled the request though, will investigate the situation and request the neighbor have his irrigation heads adjusted to eliminate the run-off.

OLD AND NEW BUSINESS

WEBSITE –

Board requested to schedule a meeting with the two prospective web designers, Ari Mills and Vinny DiCarlo, allowing each 45 presentation and Q & A. Vijaya to provide acceptable meeting dates and time.

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STREET SIGN PROJECT –

Dana Misorski has taken on the street sign project, investigating less expensive alternatives. A report is forth coming at the next Board meeting.

GOVERNING DOCUMENTS –

- Pilicy & Ryan, P.C., of Watertown, CT. provide the first rendition of the updated documents. The board is researching language relating to lawn care and landscaping to be include in the documents.

LANDSCAPE CONTRACT-

- REI provide landscape specifications for the board to review and comment upon. The current contract ends November 30, 2019.

DAMAGED MAILBOXES -

- Board unanimously agreed mail box damage is between the homeowner and the contractor. The association, based upon it contract, is not responsible to these situations.

EGG HUNT –

- Board agreed to hold the egg hunt event Saturday April 20th. D. Misorski requested REI contact Heather Hoffman and Mike Van Hoof to invite them to participate and help with the organization of the hunt as in the past. REI to copy D. Misorski on all correspondence.

ADJOURNMENT:

Vijaya Kollu, motioned to adjourn the meeting at 8:15 pm. Suresh Hanumanta seconded the motion. Motion was passed.

MINUTES PREPARED BY REI PROPERTY MANAGEMENT.