



All Homeowners
The Heritage at Buckingham in Avon
Avon, CT 06001

Dear Homeowners:

Your common fee payments are due on the first of the month and the grace period for your Association expires on the 7th. Please do not use the cut-off date as your target for payment arrival.

Any open balance on your account, on the above cut-off date, will generate the posting of a late fee. Any open balance means – being late with your common fee payment, a short payment amount, an ignored late fee from a prior month, a fine, legal/collection fees, etc...

Please note - your Association's late fee is \$35.

Please follow these directions when submitting your monthly payments:

Checks must be made payable to Heritage at Buckingham (not REI).

- Include your Association account number on your check exactly as it is printed inside your coupon booklet. This will help to make sure the proper unit is credited.
- Mail your payments to the address on the coupon booklet. Do not mail or deliver them to REI.
- Make sure you enclose your coupon along with your check.
- If you have more than one Association account, separate checks must be sent for each account along with the appropriate coupon, in separate envelopes.
- Payments which are submitted incorrectly may be rejected and returned to homeowners.
- Any questions or concerns submitted in writing are not to be mailed with payments. These should be sent directly to REI. Only your check and coupon should be sent to your Association's bank.

Please note – if you pay online with your bank, the coupon booklet will serve as a reminder of what to have them disburse. Please **be sure to change the amount of your payments beginning January 1, if applicable**, and have your bank include your account number as a reference on their remittance advice. If you have more than one account, your bank should make separate payments for each account. Again, payments sent incorrectly may be rejected and returned to Homeowners.



Online Payments:

From our bank website: <https://propertypay.cit.com/>

You can make a one-time payment or register for scheduled payments.

The information you will need to do payment is:

Management Company ID: **5019**

Association ID: **000BUH**

Property account number: _____

*Property account number can be found on your coupon booklet.

Mail in Payments:

Make check payable to:

The Heritage at Buckingham of Avon Assoc, Inc.

Mail it to:

The Heritage at Buckingham of Avon Assoc, Inc.

PO Box 61685

Phoenix, AZ 85082-1685

*In the memo please be sure to include your account number for proper processing.

If you have any questions or concerns regarding this enrollment, payments or any other payment concerns please do not hesitate to call the CIT Bank customer service line at (866) 800-4656 option 2.

If you have any questions or concerns, please do not hesitate to contact ARDepartment@rei-pm.net.