



c/o REI Property & Asset Management, Inc.

Re: Heritage at Buckingham Association, Inc. Board of Director Meeting Notice

The **Board of Directors 2021** meetings are scheduled via Microsoft Teams, the Open Session meeting begins at **6:00pm** and the Executive Session immediately following. To join the conference call please call **(203) 666-8107** and use **Conference ID: 947 639 967#** on the following dates

Monday April 26, 2021	Monday June 28, 2021
Monday September 27, 2021	

Please note that the month of the meeting a link will be emailed to residents having email addresses on file if you wish to join via computer.

The Annual Owners Meeting will be held on Monday November 29, 2021.

Owners will be notified prior to the annual meeting with all the information regarding the Annual Meeting. The package will include location, time of the meeting along with the election ballot, approved budget, budget ballot, proxy, and any additional information for the Annual meeting.

Owner's Agenda:

- Call to order
- Roll Call/Sign in sheet
- Proof of notice
- Approve minutes of the last meeting
- Director's report(s)
- Budget
- Elections
- Unfinished Business
- New Business
- Motion to Adjourn

Board Agenda:

- Call to order
- Roll Call/Sign in sheet
- Proof of notice
- Approve minutes of the last meeting
- Unfinished Business
- New Business
- Motion to Adjourn

Executive Session- Board members only

Owners are welcome to attend any or all the Open sessions; Executive sessions are not open for public opinion or discussion. It is advisable should you have a specific topic to discuss with the board you contact REI's Torrington office with a request to be included during Unfinished/New Business, this can be sent via email to ckoplar@rei-pm.net

Contact information:

Crystal A. Koplar – Assistant Property Manager	ckoplar@rei-pm.net or 203.744.8400 x156
J. Kent Humphrey – Property Manager	khumphrey@rei-pm.net or 203.744.8400 x158
Heritage at Buckingham Association., Inc. c/o REI Property Management 839 Main St Torrington, CT 06790	Heritage at Buckingham Association, Inc. c/o REI Property Management 2-A Ives Street Danbury, CT 06810